

## Instructions for completing the NHS application

1. Please fill out the appropriate activity form(s) for your grade for the 2018-2019 academic year.
2. Fill out one sheet per activity. Please complete sheets for your strongest in-school and non-school activities first. Complete sheets for your other activities after. Each sheet has a section for *service* activities. Please do not skip those activities or put them on another sheet.
3. All application pages must be dated and signed after June 15<sup>th</sup>, 2018 to be considered.
4. If you have questions or concerns over the summer please email Mrs. Wilkosz at [wilkoszm@calvertnet.k12.md.us](mailto:wilkoszm@calvertnet.k12.md.us)
5. Start the application as soon as possible.
6. Applications are **due Friday, September 14<sup>th</sup>**. For every day the application is late, five points will be deducted. Early completed applications will be accepted.
7. The date for the induction ceremony is Tuesday, October 30<sup>th</sup>. This date could change (but it is not likely). Stay tuned for more information in the Fall.

## HELPFUL HINTS:

- National Honor Society is a **service** organization. Having service activities in your application is necessary.
- Leadership does not mean you had to be a leader for the entire season or project. It is asking if you had a leadership role at any time throughout that activity – big or small.
- **On the application, write only the number you are given in the Fall.**

## WHAT NOT TO PUT:

- Jobs – or anything you did for which you received payment.
- Anything you did in middle school
- No double-dipping – each activity only counts once.
- If you cannot get a signature for an activity because the sponsor does not live around here, or he/she was part of a Summer program, try to get an email confirming this. **However**, this information is available BEFORE school ends, so each file will be examined in great detail to determine if an email was necessary.